

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

Regular Session Minutes

123 S 3rd Street
Sheffield, Iowa 50475

Date: Monday, September 16, 2024

Time: 5:32 PM

Roll Call

Members present were Bonnie Theis, Alice Griemann, Gail Sheriff, Morgan Symens

Members Call In: Keli Lage, Trevor Nelson Onni Prestidge

Approval of Agenda

Alice motioned to approve the Agenda. Gail seconded. Unanimous approval. Motion passed.

Public Comment: *The Library Board President and Library Board welcome comments from the public on any subject pertaining to Library business. You are asked to state your name and address for the record and to limit your remarks in order that others may be given the opportunity to speak. No action will be taken on items discussed. However, if warranted, the item may appear on a future agenda.*

None

Consent Agenda

- Approval of Minutes from August 14, 2024
- Approval of Financial Report
- Approval of Bills

Kelli motioned to approve the consent agenda. Alice seconded. Unanimous approval. Motion passed.

Librarians Report

Focused on cleaning, rearranging and reorganizing the library shelves, tables and areas for Children, Teens, and Adults. Donated a newer refrigerator. Painted several areas. Lots of positive comments by the public have been received. Received a \$530.00 donation specifically to add a fireplace. Will be marked with a family plaque. Library inventory is a priority to note missing books and start overdue notifications. People in the Park went well, but found not to be worth the expense. Linda McCann would come to the Library for a Meet the Author experience to the public. It has been an effort to arrange a multi-library trip and would cost the Library \$70.00 if we plan it. Will post flyers at the Post Office to gauge public interest. Morgan has started writing grants and newsletters.

Old Business

New Business

1. Discuss and approve reducing board members to 5.
Tabled to discuss next month.
2. Discuss and approve update to Library Board By-Laws.
Remove gender bias statement.
Onni motioned to remove the gender bias from the Library By-Laws. Gail seconded. Unanimous approval. Motion passed.

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3. Discuss and approve the movement of expense from subscriptions to grant for July and August 2024.

Onni motioned to Approve transfer of expenses from subscriptions to grant for July and August in the amount of \$176.94. Alice seconded. Unanimous Approval. Motion passed.

Agenda Items for Next Meeting

1. Motion needed for the amount needed to move to savings
2. Review Goals and Objectives
3. Budget amendments are coming up. Will need to transfer Grant money

Alice motioned to adjourn at 6:10 P.M. Onni Seconded. Unanimous approval. Motion passed.