

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

Regular Session Minutes

123 S 3rd Street

Sheffield, Iowa 50475

Date: Wednesday, December 11, 2024

Time: 5:36PM

Roll Call

Members present were Bonnie Theis via phone, Onni Prestidge, Trevor Nelson, Alice Griemann, Keli Lage.

Others present were Morgan Symens and Ashley Francis.

Approval of Agenda

Alice motioned to strike Item #5 from the agenda. Table for next month. Trevor seconded. Unanimous approval. Motion passed.

Alice motioned to approve the agenda. Kellie seconded. Unanimous approval. Motion passed.

Public Comment: *The Library Board President and Library Board welcome comments from the public on any subject pertaining to Library business. You are asked to state your name and address for the record and to limit your remarks in order that others may be given the opportunity to speak. No action will be taken on items discussed. However, if warranted, the item may appear on a future agenda.*

Marcy attended to observe, in consideration of joining the Board of Trustees.

Consent Agenda

Approval of Minutes from July 10, 2024

Approval of Financial Report

Approval of Bills

Trevor motioned to approve the consent agenda. Kelli seconded. Unanimous approval. Motion passed.

Librarians Report

Morgan has received a grant that will allow her to have the flooring replaced in the multipurpose room and the bathrooms. Installation should begin Jan/Feb.

Erate has been completed.

Old Business

New Business

1. Review and approve budget for FY25-26.

Kelli motioned to approve budget request proposal. Alice seconded. Unanimous approval. Motion passed.

2. Review and approve raises for part time employees to take effect 7/2025. Donnica \$16.00 an hour and Hadassah \$12.50 an hour.

Trevor motioned to approve requested raises. Kelli seconded. Unanimous approval. Motion passed.

3. Review and approve Mediacom 3-year contract.

Trevor motioned to table for next month; renewal of contract with Medicom and research other providers for better price. Alice seconded. Unanimous approval. Motion passed.

4. Review and approve Goals and Objectives.

Trevor motioned to table for next month for approval. Morgan will provide an updated list of goals and objectives with our changes. Kelli seconded. Unanimous approval. Motion passed.

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5. Trustee Teachable Moment – Chapter 2: A culture of Learning pg. 11.

The board is required to spend 5 hours per year earning continuing education credits. This can be accomplished through YouTube videos and webinars from the State of Iowa learning website.

Reviewing library policy through board meetings is also acceptable. Please contact Morgan if you would like information on access to the website.

Agenda Items for next meeting

Review and approve internet contract.

Review and approve Goals and Objectives.

Director Review.

Adjourn

Alice motioned for the meeting to adjourn at 6:27 PM. Onni seconded. Unanimous approval. Motion passed.