

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

Regular Session Minutes

123 S 3rd Street
Sheffield, IA 50475

Date: Wednesday, May 8, 2024

Time: 5:30PM

Roll Call

Members present were Bonnie Theis, Onni Prestidge, Trevor Nelson, Alice Griemann, Gail Sheriff, Kelli Lage.

Others attending were Donnica Keeling, Morgan Symens

Approval of Agenda

Alice motioned to approve the Agenda. Kelli seconded. Unanimous approval. Motion passed.

Public Comment: *The Library Board President and Library Board welcome comments from the public on any subject pertaining to Library business. You are asked to state your name and address for the record and to limit your remarks in order that others may be given the opportunity to speak. No action will be taken on items discussed. However, if warranted, the item may appear on a future agenda.*

None

Consent Agenda

- Approval of Minutes from April 10, 2024
- Approval of Financial Report
- Approval of Bills

Alice motioned to approve the consent agenda. Onni seconded. Unanimous approval. Motion passed.

Librarians Report

Donnica talked about the summer reading programs and about the number of donated prizes she has received from various businesses in Sheffield and Mason City. She encouraged Board Trustees to also participate in the summer reading program.

Old Business:

1. Kelli Lage has been approved at the City Council meeting on April 24, 2024 as a new Board Trustee. Bonnie will meet with Kelli and Morgan to provide them both with orientation together.

New Business:

1. Introduction of our new Library Director, Morgan Symens
Bonnie will verify with Ashly when we can send an official announcement out to the public notifying them of the new Director.
2. Franklin County Library Board meeting Tuesday May 14, 2024 @ 9:30 at the Alexander Public Library
Bonnie was planning to attend this meeting, however, due to a mix up on the date, she was not able to attend. Bonnie will reach out to Dee for the documents from the meeting.
3. Review and update Trustee contact information
Bonnie provided the contact information and the Board of Trustees made changes as needed.
4. Discuss planning for People in the Park 2024

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The Trustees discussed several ideas for this year. We talked about a booth with information that the library offers and also preparing a questionnaire for the community to complete. We will follow up at the next meeting to discuss more.

5. Presentation overview of Library Budgets and the Law

Bonnie presented an overview of this webinar that she attended. All Trustees present earned one credit for participation. One suggestion that was brought up during the presentation was adding Friends of the Library. We will follow up on more information at our next meeting. Alice was nominated to watch a webinar about Friends of the Library to present to the board at our June Meeting.

Agenda Items for next meeting

Franklin County Library Board meeting minutes and documents from the May 14, 2024 meeting

Review Trustee contact information with new updates

Discuss planning for People in the Park 2024

Alice to present an overview of webinar Friends of the Library

Adjourn

Onni motioned for the meeting to adjourn at 6:15PM. Gail seconded. Unanimous approval. Motion passed.