

# SHEFFIELD PUBLIC LIBRARY BOARD MEETING

## Minutes

123 S 3<sup>rd</sup> Street  
Sheffield, IA 50475

Date: Wednesday April 10, 2024

Time: 5:30PM

### Roll Call

Members present were Bonnie Theis, Onni Prestidge, Trevor Nelson, Alice Griemann, Gail Sheriff on the phone.

Others attending were Donnica Keeling, Ashley Francis, Becky Moellers, Kelli Lage

### Approval of Agenda

Alice motioned to approve the agenda. Onni seconded. Unanimous approval. Motion passed.

**Public Comment:** *The Library Board President and Library Board welcome comments from the public on any subject pertaining to Library business. You are asked to state your name and address for the record and to limit your remarks in order that others may be given the opportunity to speak. No action will be taken on items discussed. However, if warranted, the item may appear on a future agenda.*

None

### Approval of Consent Agenda

1. Approval of minutes from Special Session March 27, 2024
2. Approval of Financial Report
3. Approval of Bills

Trevor motioned to approve the consent agenda. Alice seconded. Unanimous approval. Motion passed.

### Librarians Report

#### Old Business

1. Discuss applicant interviews and approve hiring of a new library director.  
Alice motioned to approve hiring the candidate that the hiring committee recommended at \$17.00 an hour. Trevor seconded. Unanimous approval. Motion passed.
2. Follow up on window repair from Mason City Glass Service.  
The glass company sent a repair person on March 15, 2024 to remove old caulk and caulk the window that was leaking on the library building. The library staff will check the window when it rains to be sure the leak has been fixed. If not, we will have to pursue a new window.

#### New Business

1. Approve Kelli Lage as a new Board Trustee.  
Trevor motioned to approve Kelli Lage to the Board of Trustees. Alice seconded. Unanimous approval. Motion passed.

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2. Discuss reducing the board to five instead of seven.  
Ashley spoke with the city attorney and was told we will need to wait until the Nov 2025 election to add this to the ballot. We will continue to seek board trustees and follow up with this at that time.
3. Presentation overview of Toward Better Board Recruitment.  
Bonnie presented an overview of the webinar she attended via the State of Iowa learning site. Everyone in attendance earned 1 continuing education credit.

### Adjourn

Trevor motioned to adjourn at 6:00PM. Onni seconded. Unanimous approval. Motion passed.